

TATA INSTITUTE OF FUNDAMENTAL RESEARCH

Autonomous Institution of the Department of Atomic Energy, Government of India
(A Deemed University)

Homi Bhabha Road, Navy Nagar, Colaba, Mumbai-400005

Tel. No. 22782890,22782589, 22782898

Email: sgk@tifr.res.in, kalpana@tifr.res.in, bhavana.g@tifr.res.in Website : www.tifr.res.in

REF: TFR/PD/CF17-56/170927

August 24, 2017

Notice Inviting Tender cum Tender Document (One Part Limited Tender)for the following services :

27 Seater Bus Service Contract for Transportation of TIFR Students

Tender no	TIFR/PD/CF17-56/170927
Estimated cost	Rs. 20 Lacs
EMD	Rs. 40,000/- (Demand Draft to be drawn in favour of Registrar, Tata Institute of Fundamental Research, Mumbai)
Type of tender	One Part Limited Tender
Date of publishing	24.08.2017
Last date for submission of tender	21.09.2017 on or before 1400 Hours
Date of opening bids	21.09.2017 at 1500 Hours

Tender should be submitted in sealed enveloped superscribed with the Tender No. Due Date in Bold Letters

Please see attached sheet for conditions of tenders

Shekhar G.K.
Admn. Officer
(Purchase)

Required Two bus of 27 Seater (Non-AC) on daily basis from Emgee Green / Lloyds Estate Housing Complex, Antop Hill, Wadala (East), Mumbai 400037 to TIFR, Colaba, Mumbai 400005. and back (**Two round trip per day**)

Kindly quote in following format:

CHARGES FOR TRANSPORT SERVICES

Description	Bus Type	Total Charges for 1 Bus Round Trip per Day (Amt. in Rs.)	Per day Charges for Single Trip (Amt. in Rs.)
Providing bus Service from Antop Hill, Wadala (E) to TIFR and back.	27 Seater		
	Taxes (GST)		
	(a) Total Charges for Round Trip for One Bus		
	(b) Total Charges for Round Trip for Two Buses		
	TOTAL AMOUNT FOR 365 DAYS		

Note :

1. Single Trip cost to be quoted separately (shown on above table), However single trip charges will not be considered for deciding L1.
2. Contract will be for a period of 1 year starting from **November 11, 2017**
3. Bus Time & Location : From Wadala around at **7.45 a.m.** and from TIFR, Colaba at **8.30 p.m. and 10.30 p.m.**
4. **Approximate distance from Wadala to TIFR is 18 kms.**
5. **Total 2 (Two Buses) required per day.**

TATA INSTITUTE OF FUNDAMENTAL RESEARCH

General Terms and Conditions :

- 1) The basic requirement is for the Round Trip services only, however contractor shall also quote the charges for Single Trip services in case of occasional requirement. The criteria for deciding lowest one will on the basis of Round Trip charges.
- 2) **The prospective bidder should submit the details of at least 2 contracts of similar nature during the last 3 years period, preferably in Mumbai City.**
- 3) The Contractor should follow all the statutory Government regulations like minimum wages, PF,ESI etc.
- 4) Buses provided should be in excellent condition and road worthy with valid permits, RTO Tax documents, Insurance, PUC etc.
- 5) Personal details of deployed drivers shall be furnished in advance like name, permanent address, photocopy of driving license, police verification etc.
- 6) It should be ensured that the drivers entrusted with the transportation should not have any case pending either with the police or in the court.
- 7) The buses are required to ply as and when required. Buses must be available for any convenient rescheduling of timings as decided by TIFR.
- 8) The bus number (Registration) shall be furnished in advance to the Mr. A.M. Sonawane, Office-Incharge, Guest House and Hostel, TIFR (Tel. : 22783040)
- 9) Change of drivers, if any has to be intimated immediately to the Office-in-charge, Mr. A.M. Sonawane.
- 10) The bus should carry the sign board 'TIFR' prominently in the front & rear ends.
- 11) The pick-up/drop locations and waiting times at pick-up location may be altered if required.
- 12) Service Provider shall ensure safety of TIFR staff. Deployed drivers should always carry identity cards and follow the instructions of Officer- in-charge, Mr. A.M. Sonawane. They should maintain proper decorum and discipline while on duty.
- 13) Contract shall be fixed rate contract. No escalation in prices is permissible in the contract period. However, any statutory variations like change in taxes etc. if levied after the award of contract shall be paid on production of proof of such changes.

- 14) The contract can be terminated during the operative period by giving one month notice in writing by either party. TIFR reserves the right to terminate the said contract at any time on the ground of inefficient services by the Contractor. TIFR will be sole judge to determine these facts.
- 15) Any other points not covered under this contract will be settled by mutual understanding and no arbitrary decision will be imposed by you.
- 16) The contracting agency/firm/company shall provide the services continuously as per the award of contract. In case of discontinuation of services by the contractor in the middle of the period of non-satisfactory services, breach of any terms and conditions of the contract, non-compliance of the order of competent authority, etc. the contractor shall be liable for necessary legal action and the contracting agency/firm/company shall also forfeit their performance security deposit.
- 17) The contracting agency/firm/company shall abide by the rules and regulations of RTO, Govt. of Maharashtra/India Particularly applicable to the business.
- 18) The contracting agency/firm/company shall provide immediate replacement for the breakdown vehicle with same level of vehicle.
- 19) All the charges towards repair/servicing, salary of the driver, petrol expenses, any other incidental expenses on operations & maintenance of the vehicles deployed on TIFR site shall be borne by the successful agency/firm/company.
- 20) The vehicles deployed to TIFR should be insured in all respects by the successful agency/firm/company. In case of any accident or theft etc. all the claims arising out of it will be met by the agency/firm/company. TIFR shall not be liable in any matter whatsoever.
- 21) TIFR will not be responsible for any kind of fine/challan on account of violation of traffic rule, damage or accident or accident the vehicle or to any other vehicle or injury/loss to any driver and contracting agency will settle such issues on their own at their own cost. Damage/Loss the TIFR official will be recovered from the contracting agency/firm/company.
- 22) TIFR will not be responsible for any injury/disability/accident or loss of life of any of the Contractor's personnel during the discharge of their duties or otherwise either within the premises of the TIFR or at any other place. TIFR will also have no liability for any injury/disability/accident or loss of life that occurs to the personnel deployed by the Contractor during the discharge of their duties or otherwise either within the premises of

the TIFR or at any other place. Any compensation or expenditure towards the treatment for such injury/disability/accident or loss of life shall be the sole responsibility of the contractor.

- 23) The contractor shall deploy their persons in such a way that the persons get weekly rest for the working hours/leave for which the work is taken from them. The Contractor shall in all dealings with the persons in his employment have due regard to all the recognized festivals, days of rest and religious or other customs. The contractor shall comply with the provisions of the Payment of Wages Act, 1936, Minimum wages Act, 1948, Employment Liability Act, 1938, Workmen's Compensation Act, 1923, Industrial Disputes Act, 1947 and contract Labour (Regulation and Abolition) Act, 1970. In the event of the Contractor committing a default or breach of any of the provisions of the relevant acts as amended from time to time or furnishing any information or submitting or filling any settlement under the provisions of the relevant acts which is materially incorrect, they shall without prejudice to any other liability pay to the TIFR a sum not exceeding the amount of the resultant loss in each case of default. The Contractor shall be solely responsible for ensuring compliance with all statutory obligations as may be applicable under the provisions of various labour laws and other acts of Central & State Govt. bodies.
- 24) The contractor is liable to pay all taxes to the Central/State Government as applicable from time to time. The applicable taxes viz. GST should be shown separately.
- 25) Payment shall be made on monthly basis on submission of bills by Bus Operator duly approved by Transport Officer.
- 26) **The Approximate distance from Wadala to TIFR, Colaba is 18 kms.**
- 27) **Buses to ply via Eastern Freeway route.**

TATA INSTITUTE OF FUNDAMENTAL RESEARCH

Instructions for Bidders

1. The quotation shall be submitted in sealed envelopes duly superscribed with the tender enquiry number, and the due date in bold letters, addressed to the Admn. Officer (Purchase), Tata Institute of Fundamental Research, Homi Bhabha Road, Colaba, Mumbai – 400005. The envelopes should be clearly marked on top as the Tender Enquiry No., Due Date in bold letters. The sealed envelope has to be delivered by hand/courier at the Security Gate Officer of TIFR on or before 1400 hrs on the due date specified. Tenders submitted after 1400 hrs on due date will not be considered.
2. In case the quotations are not sealed in the envelopes the tender will be rejected.
3. Quotation must be valid for a period of 180 days from the due date.
4. Tenders containing correction, overwriting will not be considered. Late or delayed/Unsolicited quotations/offers shall not be considered at all. These will be returned to the firms as it is. Post tender revisions/corrections shall also not be considered.
5. Tenders who do not comply with any of the conditions are liable to be rejected.
6. In case of any interpretational issues in this tender, the interpretational decision of the TIFR shall be Final binding on the bidder.
7. TIFR reserve the right to ask for or to provide any clarification, changes after the release of this tender.
8. TIFR reserve the right to cancel the tender even after the receipt of tender, and in such case the EMD would be refunded without any interest to the bidding parties.
9. The Institute shall be under no obligation to accept the lowest or any other tender received in response to this tender notice and shall be entitled to reject any tender without assigning any reason whatsoever.
10. TIFR reserves the right to place the order for part services than what is specified in the tender.
11. The prices quoted by the Contractors shall remain firm during the entire period of the contract and shall not be subject to variation on any account. The bid submitted with a variation clause (unless asked by TIFR) will be treated as non-responsive and rejected.
12. **EMD** : An earnest money (EMD) of Rs. 40,000/- has to be deposited in the form of bank draft drawn in favour of Registrar, Tata Institute of Fundamental Research, payable at Mumbai along with the quotation. Tenders who are not accompanied with Earnest Money Deposit are liable to be rejected. The earnest money will be refunded to the unsuccessful Contractors on finalization of the contract without any interest. The EMD amount will be forfeited in the event of withdrawal or derogates from the tender in any respect.

13. **SECURITY DEPOSIT** : Successful bidders will have to deposit Security money for the due fulfillment of his contract @ 10 % of the contract value in the form of Bank Guarantee valid for a period of 60 days beyond the date of contractual obligations. Bank Guarantee has to be submitted within 7 days from the date of contract, failing which payment of the contractor will be put on hold until Bank Guarantee is received. Security amount will be forfeited if the Contractor fails to perform any of the terms & conditions of out tender enquiry / document. Security deposit will be forfeited in the event of breach of contract conditions or any other type of mischief, misconduct on the part of the agency.

ADMINISTRATIVE OFFICER
(PURCHASE SECTION)
TIFR, MUMBAI