

TATA INSTITUTE OF FUNDAMENTAL RESEARCH
CHEMISTRY SUBJECT BOARD

Synopsis submission procedure for M. Sc. Theses

1. The length of the main text of a synopsis including references and figures (if any) is limited to 12 pages, excluding the mandatory materials, such as the list of publications, statement regarding new facts, etc. The text is to be prepared using page size A4, line spacing 1.5 and Times Roman 12-pt font.
2. The thesis supervisor will send to the Convener the soft copy of the written synopsis along with 3-4 names of potential evaluators of the synopsis. It would be nice if the supervisor gets their willingness before suggesting the names of the potential evaluators. But that is not mandatory.
3. The Convener of the Subject Board, with the advice of the Subject Board members, finalizes the list of evaluators and makes the committee of 3 members. The members of this synopsis evaluation committee may not be exactly the same as the names suggested by the supervisor.
4. Our Departmental office sends the written synopsis along with an evaluation form to the members of the evaluation committee by computer mail.
5. The members of the evaluation committee are expected to either approve the synopsis or inform the candidate of the modifications they feel necessary, within 10 days. If they fail to do so, the Convener will impress upon them that the candidate may not wait for their evaluation or feedback, and submit his/her synopsis.
6. The candidate meets all the members of the evaluation committee and seeks their opinion/suggestions on the written synopsis, and incorporates them in the synopsis. After receiving positive feedback from all the members of the evaluation committee, the Convener of the Subject Board will forward the revised synopsis, along with necessary filled-in forms, to the University Cell.