



टाटा मूलभूत अनुसंधान संस्थान

**TATA INSTITUTE OF FUNDAMENTAL RESEARCH**

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भारत सरकार का नाभिकीय विज्ञान एवं गणित का राष्ट्रीय केंद्र एवं समविश्वविद्यालय

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May 4, 2020

**REGULATIONS TO BE FOLLOWED DURING THE THIRD PHASE OF LOCKDOWN**  
**(May 4 – 17, 2020)**

In view of the new DAE notification No. 16/6/2020-SCS/COVID-19 dated 03.05.2020 [**Annexure-1**, para 2(v)], TIFR campuses in Mumbai and Pune are required to remain in a ‘closed’ condition. In view of this, the following regulations must be rigorously observed in the Colaba campus.

**1. Withdrawal of Earlier Relaxations:**

- (a) Relaxations to Faculty, Scientific Officers, Visiting Fellows and Visiting Scientists to enter the Institute premises for research work, as per the earlier Advisory dated 17.04.2020 [**Annexure-2**, para 1(b)], stand withdrawn with immediate effect. All earlier advisories regarding ‘Work from Home’ will remain operative.
- (b) Relaxations to Scientific, Technical, Administrative and Auxiliary Staff residing on campus or within 5 km of campus, to attend office for work, as per the Advisory of 17.04.2020 mentioned above [**Annexure-2**, para 1(e)], also stand withdrawn. All earlier advisories regarding ‘Work from Home’ or ‘Stay at Home’ will remain operative.
- (c) Relaxations to Graduate Students staying on campus to enter the Institute for research work, as per the Advisory of 17.04.2020 mentioned above [**Annexure-2**, para 1(f)], also stand withdrawn.

**2. For all campus residents:**

- (a) As far as possible, please stay at home, or in your room, and conduct all your academic and other activities through remote means.

- (b) Running experiments (if any) should be shut down to the maximum extent possible.
- (c) Please avoid going to the Institute campus unless you have maintenance work (apparatus, animals, etc.). Covid-19 related research work is exempted from this.

**3. Entry to the Institute premises:**

Entry to the Institute premises will be strictly monitored. If you really do need to go to the Institute buildings, please register yourself at the gate with the Main Security by showing them your ID card (without any touch). They will record your name, computer ID, in/out timing and valid reason for going in among one of the following:

- (E) Essential Services (will include Covid-19 related research/training)
- (M) Maintenance of Equipment or Specimens (including checking up)
- (C) Use of Computer cluster (not ordinary desktop/laptop computers)
- (B) Going to Bank or ATM
- (W) Walk by seashore (and nowhere else)
- (P) Any other reason with Permission from TTFC Chairman (Prof. K. Maiti)

Please cooperate with the Security in maintaining this record. For permission under (P) an email should be enough.

Technical Services staff running essential services falling under (E) above are exempt from registering entry/exit.


**4. Precautions against Possible Infection:**

For those entering the Institute for urgent reasons as in para 3 above, proper precautions against possible Covid-19 infection should be followed as outlined in the Advisory of 17.04.2020 [Annexure-2, para 2(a)-(f)].

**5. Arogya Setu App:**

As per the DAE order [Annexure-1, para 2(vii)] all employees in possession of smartphones must download the 'Arogya Setu' app and keep it activated at all times. Other residents of the colony are also advised to do the same.

I seek the cooperation of all in maintaining full compliance with the above regulations.



(Sandip Trivedi)  
**Director**

**All Faculty, staff and students in Colaba**